

**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

Ref No: SUN/CoE/IILP –BvoC/ESE/Feb 2023/984

25/01/2023

**Circular**

**Sub: Exam form fill up(IILP/B.VoC) - ESE – Feb-2023**

All the Diploma/UG/PG students of Sandip University Nashik, are hereby informed that **Examination Forms for End Semester Examination (ESE) Feb -2023** can be availed from **Students' ERP Login**.

**The detail schedule for filling the online exam form is given below:**

Sr. No.	Particulars	Start Date/Time	End Date/Time	Backlog Fee Details (₹)
1.	On-line Examination Forms for ESE Feb 2023	25/01/2023 (06:00 pm onwards)	05/02/2023 (up-to 11:00 pm)	<b>Backlog:</b> <b>Dip/UG: ₹ 400/-</b> <b>PG: ₹ 600/- per course</b>
2.	Submission of Examination Form after the due date with <b><i>fine amount</i></b>	06/02/2023	08/02/2023 (up-to 11:00 pm)	<b>₹ 200/- per day</b>
3.	Dispatch of Hall Ticket to the School/Department	<b>11/02/2023</b>		

**Note:**

1. The detailed schedule of the examination (Time Table) will be notified on the website soon.
2. After remittance of exam fees the students should submit the examination forms to **School/Department CoE coordinator** on or before the last date to release the Hall Ticket. Otherwise Hall Ticket will not be issued.
3. Any ERP login issue such as:
  - i) Personal details issue: **Contact the Students' Section**
  - ii) Course/Subject issue: **Contact the School/Department CoE coordinator.**

**Controller of Examinations**

**Sd/-**

**CC:**

1. PA to Vice-Chancellor
2. The Registrar
3. The Finance Officer
4. All Deans/HoDs & SUN Groups
5. All students through concerned Schools/Department
6. Website Team