

Ref No: SUN/COE/ESE/ 02

Date- 15-05-2020

Circular

Sub: Guidelines on Examinations for Academic Year 2019-20 because of COVID-19 Pandemic

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In, the view of the COVID-19 pandemic and subsequent lockdown, Directorate of Higher Education, Pune, Maharashtra has released guidelines regarding the conduction of examination for AY 2019-20. (Ref.No. UNI/2020/Meeting/ vishi-1/4131 A, Date: 8th May 2020.) Referring mentioned circular, a meeting of Board of Examination was conducted on 14-05-2020 and the following guidelines have been framed for the examinations of AY 2019-20 in Sandip University, Nashik

Guidelines:

1. Considering the situation of COVID-19, to maintain “social distancing”, safety and health of all stakeholders, students from a final semester of various programs as listed below shall give End Semester Examination (Theory/Practical/Viva-Voce) of AY 2019-20,
 - a) Students from the 4th Semester of the program of two years and having a backlog of previous semesters.
 - b) Students from the 6th Semester of the program of three years and having a backlog of previous semesters.
 - c) Students from the 8th Semester of the program of four years and having a backlog of previous semesters.
 - d) Students from the 10th Semester of the program of five years and a backlog of the previous semester.

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However, a student can register for an examination for a maximum of 36 credits. These examinations will be scheduled between 1st July 2020 to 31st July 2020.

2. The Schedule of applying online examination form for the examination mentioned in point no. 1 will be communicated to the students in due course of time.
3. End Semester Examination (Theory/Practical/Viva-Voce) for the students of the following semester of the various program will not be conducted for AY 2019 -20
 - a) Students from the 2nd semester of the program of two years.
 - b) Students from the 2nd and 4th Semester of the program of three years.
 - c) Students from 2nd, 4th, and 6th Semester of the program of four years.
 - d) Students from 2nd, 4th, 6th, and 8th Semester of the program of five years.

Grading of the various courses of the above-mentioned students will be based on the pattern of Continuous Internal Assessment (CIA) adopted by the Sandip University.

4. End Semester Examination (Theory/Practical/Viva-Voce) of backlog courses of previous semesters for the students as mentioned in point no. 3 will not be conducted during lockdown. Students can appear for such backlog courses in the next End Semester Examination.
5. As mentioned in point no. 3, if the student wishes to improve the grades in any of the course/s, he/she may appear for the examination of such course/s during the next End Semester Examination.
6. Regarding the requirement of a minimum percentage of attendance for the students, the period of lockdown will be treated as 'deemed to be attended' by all the students.
7. The university will conduct the Viva -Voce Examinations of students from Masters and Ph.D. Programme through Video Conferencing using Google, Skype, Microsoft

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Technologies, or any other reliable and mutually convenient technology, subject to the approval of the concerned statutory authority of the Sandip University.

8. The Masters or Ph.D. students, whose maximum period for submission of Masters./ Ph.D. Dissertation/ Thesis/ prescribed under relevant rules/ regulations/ ordinances of the Sandip University is expired/ expiring during the Corona pandemic period, will be allowed to submit their Dissertation/ Thesis, including completion of pending formalities, within six months from the date of expiry of the regular prescribed period. The extension of six months will also be considered for those students who are yet to submit their Dissertation/ Thesis.

9. Academic Calendar

Start of Even Semester	13.01.2020
Suspension of Classes	16.03.2020
Continuation of Teaching-Learning through various modes such as Online Learning / Distance Learning / Social Media (WhatsApp / YouTube) / E-mails / Video Conferencing / Mobile Apps / SWAYAMPRAKHA Channels on DTH etc.	16.03.2020 to 30-04-2020
Finalisation of Dissertation/ Project Work/ Internship Reports/ E-labs/ Completion of Syllabus/ Internal Assessment/ Assignment/ Students Placement Drive etc.	01.05.2020 to 15.06.2020
Start of University Activities	15.06.2020 (Tentative)
Preparation of academic activities	Up to 30.06.2020
End Semester Examination (Theory/Practical/Viva-Voce) of the students who are studying in the final semester (as of mentioned in point no. 1)	1.07.2020 to 31.07.2020
Viva -Voce Examinations of students from Masters and Ph.D. Programme	1.07.2020 to 31.07.2020
Declaration of result of students other than students in final semester (as of mentioned in point no. 3)	Up to 15.07.2020
Declaration of result of students from final semester (as of mentioned in point no. 4)	Up to 15.08.2020
Commencement of Academic Year 2020-21	
a) All Programs except the first year	1.08.2020
b) First-year of all programs	1.09.2020

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Dy. Controller of Examinations

To:

The Deans/Heads/CoE coordinators

With a request to display in School/Department Notice Board.

Copy to:

1. PS to Vice-Chancellor
2. The Registrar