

SUN Research Fellowship



SUN- Research Fellowship (SUN-RF)

Subject to the availability of exceptionally good candidate, there is provision of SUN- Research Fellowship (SUN-RF). The award and extension of fellowship will always be subject to actual release of funds from the management of SUN. The fellowship is applicable only for selected full-time Research Scholars who are not in receipt of any financial assistance from any source and are registered for Ph.D. Programs in various departments of the Sandip University. The duration of fellowships could be a maximum of 3 years and shall be @ Rs. 16,000 per month and Rs. 25000 per year as contingency grant. The selection of candidates for these fellowships shall be based on the performance in an interview by University Research Committee (URC).

The following shall be the members of URC:

- a. Vice Chancellor – Chairperson
- b. Dean (Academics) – Member
- c. Deans of All Schools offering the Ph.D. Programme – Members
- d. Controller of Examination – Member
- e. Dean (Research) – member Secretary

Once selected, the performance of these fellows shall be subjected to continuous evaluation in every 6 months by a University Research Committee (URC) and tenure of the fellowship shall be terminated if the performance is not satisfactory. The assessment procedure to these SUN-Junior Research fellows is as follows:

1. Monitoring and Assessment of the performance of SUN- Research Fellowship (SUN-RF)

- i. In the first semester the Ph.D. scholar has to register for Pre-Ph.D. course work to be prescribed by the Research Advisory Committee (RAC).
- ii. The SUN-Junior Research fellow shall qualify all the Pre-Ph.D. course work within first two semesters after taking admission to the Ph.D. programme and shall obtain at least “B Grade”, failing which the fellowship shall be terminated. However, the candidate can still continue to pursue Ph.D. programme as a self-financed student if he/she fulfils other requirements of the Programme.
- iii. Whenever it is required, the SUN-Research Fellow has to undertake academic load at the UG/PG level preferably up to a maximum of 12 hr per week.
- iv. The SUN-Research Fellow shall be subjected to continuous evaluation in every 6 months of performance which shall be evaluated by a University Research Committee (URC).
- v. Based on performance, the URC may recommend upgrade/freezing/ or termination of fellowship.

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- vi. The fellowship shall be discontinued if the fellow is unable to publish at least one research paper per year based on his / her thesis work in a refereed journal of repute.

2. Leave

- (a) Research Fellows are entitled for a maximum period of 30 days of leave in a year in addition to public holidays. They are not entitled to any other vacations.
- (b) Women candidates are eligible for maternity leave of 90 days at full rates of fellowship once during the tenure of their award.
- (c) In a special case, leave without Fellowship for a SUN-Research Fellowship holder is permitted up to one year during entire span of fellowship for accepting Internship outside city/abroad. The period of leave without fellowship will be counted towards the total tenure of the award. SUN-Research Fellows are advised to apply for leave through Research Supervisors well in advance for the leave approval.
- (d) The leave duly recommended by the Head of the Department through Research Supervisor shall be forwarded to academic section in advance. The Departments concerned shall maintain proper leave records of each Research Scholar who have been granted Fellowship.

3. Cancellation of Fellowship

The Fellowship is liable for cancellation in the event of following:-

- (a) Unauthorized absence without any permission or leave granted by the Head of the Department;
- (b) On the grounds of reported misconduct;
- (c) Not making any progress in his/her research work after review in six months if reported by the University Research Committee (URC);
- (d) Switch-over from Full-time to Part-time Course by the Research Scholar
- (e) If a SUN-Research Fellow withdraws/leaves the Sandip University in the mid-session without completing the Ph.D. Programme or switch-over from Full-time to Part-time Course, the entire amount paid to him / her towards fellowship need to be returned by the SUN-Research Fellows.
- (f) Furnishing of any false information/affidavit etc for the award of Fellowship from the University.
- (f) Candidate if found employed during Ph.D. Research.
- (h) Failure to obtain at least "B Grade", Course-Work examination two times consecutively.

For all other matters, the SUN academic guidelines in this regard shall be applicable.


03/11/18

