



Sandip University, Nashik
School of Engineering and Technology
Department of Electrical Engineering

Event Report: Expert Lecture on Technical Report Writing

Organized by: Department of Electrical Engineering

Date of the Event: 31.07.2026

Venue: Room G112, Y Building, Sandip University, Nashik

Number of Participants: Third Year B.Tech Electrical Engineering Students & Faculty Members

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Introduction

The Department of Electrical Engineering, School of Engineering and Technology, Sandip University organized an Expert Lecture on 'Technical Report Writing' on 31 July 2026 for Third Year B.Tech Electrical Engineering students. The expert lecture was delivered by Dr. Varun Voruganti, Associate Professor, Department of Aerospace Engineering. The session aimed to develop students' technical documentation skills for industrial visits, internships, engineering projects, research papers and thesis writing.

Resource Person

- Dr. Varun Voruganti (Associate Professor, Department of Aerospace Engineering)

Topics Covered

- Importance of technical writing in improving publication quality, research funding and professional reputation.
- Scientific Communication and effective dissemination of research.
- Characteristics of Good Technical Writing – clarity, accuracy, conciseness, completeness and proper organization.
- Structure of a Research Paper using the IMRaD format (Introduction, Methods, Results and Discussion).
- Research Paper Writing and publication practices.
- Thesis writing, formatting, referencing and ethical practices.
- Interactive question and answer session.

Outcomes and Impact

- Students understood the importance of professional technical documentation.
- Enhanced knowledge of scientific communication and research writing.
- Improved awareness about research paper structure and thesis preparation.
- Motivated students to produce high-quality technical reports and research publications.

Conclusion

The expert lecture was highly informative and interactive. Dr. Varun Voruganti shared practical insights and best practices in technical writing that will help students prepare better technical reports, research papers and theses. The session concluded with a vote of thanks and appreciation for the resource person.

SDG Mapping

The expert lecture on Technical Writing contributed to the following United Nations Sustainable Development Goals (SDGs):

- SDG 4 – Quality Education: Strengthened students’ academic writing, research, documentation, and communication skills.
- SDG 8 – Decent Work and Economic Growth: Enhanced professional communication and technical documentation skills required for future employment and career development.
- SDG 9 – Industry, Innovation and Infrastructure: Encouraged students to effectively document and communicate technical knowledge, research findings, and innovative ideas.
- SDG 17 – Partnerships for the Goals: Promoted knowledge sharing and interaction between academic experts and students, supporting collaborative learning and professional development.

Event Photographs



SANDIP
UNIVERSITY
— NAAC A GRADE —



IN ASSOCIATION WITH
**IEI STUDENT
CHAPTER**
IM000549-4



**INSTITUTION'S
INNOVATION
COUNCIL**
(Ministry of Education Initiative)



TECHNICAL REPORT

REPORT OUTLINE

- ☒ Introduction
- ☒ Literature Review
- ☒ Methodology
- ☒ Results & Discussion
- ☒ Conclusion
- ☒ References

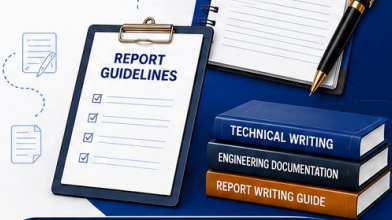
TECHNICAL REPORT

EXPERT LECTURE

for Third Year B.Tech Electrical Engineering students

on

**TECHNICAL
REPORT WRITING**



REPORT GUIDELINES

TECHNICAL REPORT

TECHNICAL WRITING

ENGINEERING DOCUMENTATION

REPORT WRITING GUIDE

EXPERT SPEAKER

Dr Varun Voruganti
Associate Professor
Aero Engineering Department



INDUSTRIAL
VISIT



INTERNSHIP
REPORT



TECHNICAL
EVENTS



ENGINEERING
PROJECTS



DATE
31 July 2026
Friday



TIME
03:00 PM



VENUE
Room No. G112,
Y building

“ Empowering future engineers with the skills to document, communicate, and present technical knowledge professionally. ”



ORGANIZED BY
Department of Electrical Engineering
School of Engineering & Technology
Sandip University, Nashik



FACULTY COORDINATORS
Mr. Imran Ahmad | Dr. Shankar Pandit



ACADEMIC YEAR
2026-27



02594-222511
www.sandipuniversity.edu.in











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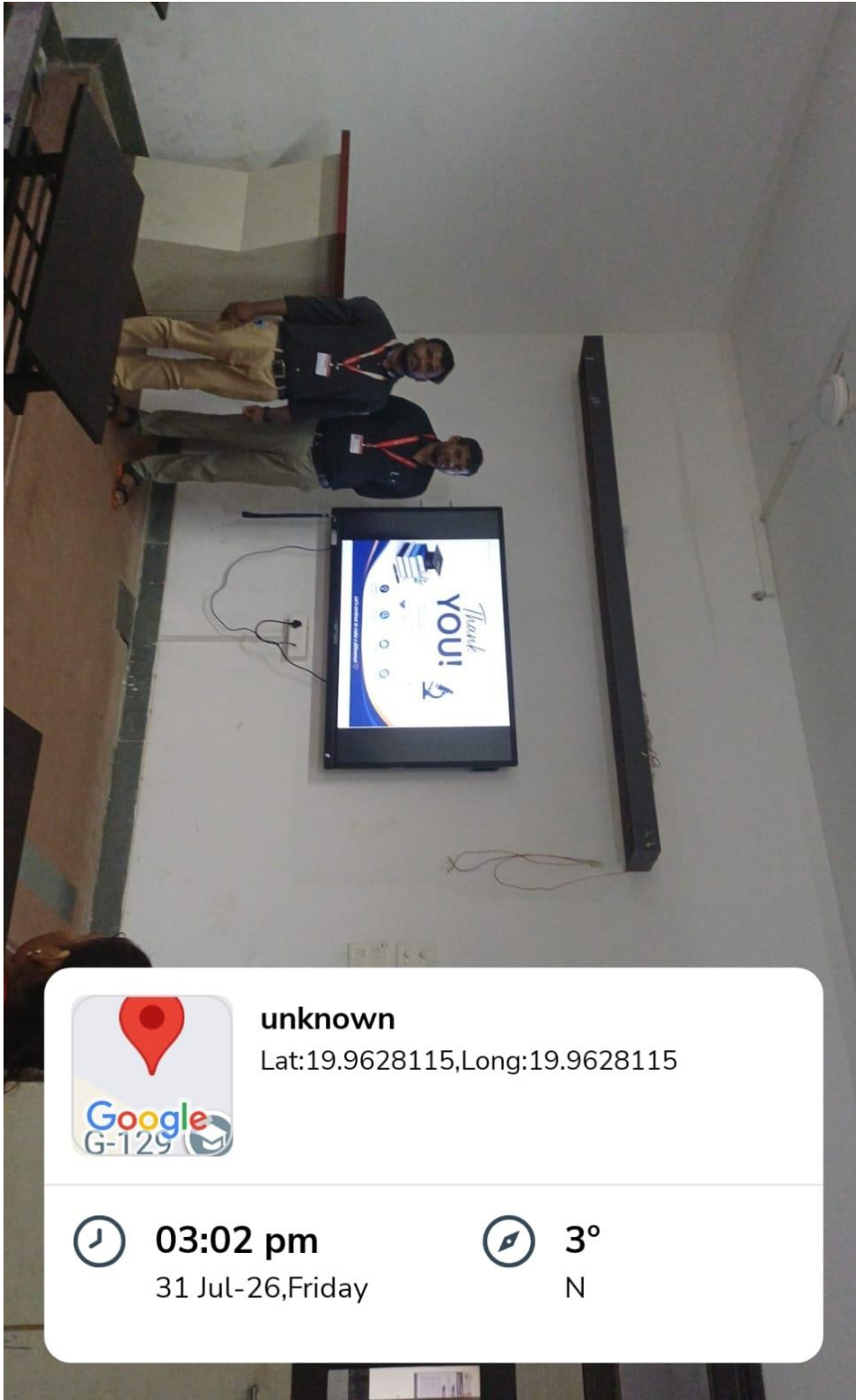
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UNIVERSITY
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Sandip University
Trimbak Road, A/p- Mahiravani, Tal.&Dist.Nashik, Maharashtra, India-422213
Website- www.sandipuniversity.edu.in

School of Engineering and Technology
Department of Electrical Engineering
Academic Year 2026-27

Students Attendance Sheet for the Technical Report Writing

Date: 31 July 2026

Sl. No.	PRN	NAME OF THE STUDENT	Signature of The Student
1	250101081023	Rishabh Pandey	Rishabh
2	250101031032	Aman Anis Shailesh	Aman
3	250101081025	Mukesh Pippu Jadhav	Mukesh
4	26SUN2102	Pravesh Pawar	Pravesh
5	250101081019	Prasanna Rajmoad	Prasanna
6	250101081021	Shubham Dhage	Shubham
7	250101081036	Ganeshappa Chavan	Ganesh
8	250101081046	Sagarbhai Upad Banicar	Sagar
9	26SUN2762	Nikhil Rajkumar Patwar	Nikhil
10	250101081048	Laxmi Kalwan	Laxmi
11	250101081026	Krushna Pawar	Krushna
12	250101071044	P.M. Borkar	P.M. Borkar
13	250101071033	Swapnil Sonawane	Swapnil
14	250101081042	Vishesh A. Chaudhari	Vishesh
15	250101081030	Rupesh B. Suryawanshi	Rupesh
16	250101081003	Abhay Vishwakarma	Abhay
17	250101081031	Piyush Naire	Piyush
18	250101081013	Abhinav V. Chaudhary	Abhinav
19	250101081001	Hanzala H. Sheikh	Hanzala
20	250101081013	Saunhagya Nishad	Saunhagya
21	250101081034	Mayurkesh Pednekar	Mayurkesh
22	250101081011	Darsh Gaikar	Darsh
23	250101081029	Prasad Lavhat	Prasad
24	26SUN3053	Vaishnavi. Patil	Vaishnavi

Amol
30/07/2026
Signature of the Event Coordinator

Harman
31/7/26
Signature of the HOD, Department of
Electrical Engineering

Amol

Harman
H.O.D.
Electrical Engineering
School of Engineering and Technology
Sandip University, Nashik



Event coordinator