



OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref No: SUN/CoE/ESE/MAY 2025/648R

08th April 2025

CIRCULAR - Revised

All the students (**Diploma/UG/PG**) of Sandip University Nashik, are hereby informed that **Examination Forms for End Semester Examination (ESE) MAY-2025** can be availed from **Students' ERP Login**. The detail schedule is given below:

Sr. No.	Particulars	Start Date	End Date	Backlog Fee Details (Rs.)
1	On-line Examination Forms (Regulation 2017/2023) for ESE MAY-2025 .	31st MARCH 2025	20th APRIL 2025	<ul style="list-style-type: none">Diploma /UG: Rs. 400/- per coursePG: Rs. 600/- per course
2	Degree Fees(only Final semester students) (Inclusion of Consolidated grade sheet, Provisional Certificate, Degree Certificate and Convocation fees)	Applicable to All May 2025 – pass out students (Diploma/UG/PG)		<ul style="list-style-type: none">Rs. 3000
3	Submission of Examination Form after the due date with <i>fine amount.</i>	21st APRIL 2025	25th APRIL 2025	Rs. 200/- per day
4	<i>Super late Fine amount</i>	26th APRIL 2025 Onwards		Rs. 3000/-
5	Dispatch of Hall Ticket to the School/Department.	28th APRIL 2025		
6	Commencement of ESE	Practical	2nd MAY 2025 (2,4,6,8,10 Sem & backlog) Detailed Schedule will be displayed by the concern School	
		Theory	12th MAY 2025 onwards	

Note:

- Hall Ticket** will be issued to all the eligible candidates admitted to the University Examination. Any candidate found ineligible **due to valid reasons such as ATTENDANCE DEFICIENCY etc. shall not be issued the Hall Ticket.** (As per Examination Guidelines 2017, Clause No. 6.6.1.i)
- The students while filling the exam forms should include their name in Devanagiri (Marathi) in the required field. It is also mandatory for all the students to open Academic





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Bank Account of Academic Bank of Credits (ABC) portal (www.abc.gov.in) as notified vide (Circular No: Ref.No :SUN/CoE/ABC/2023/229 dated 21st September 2023) on the website (<http://www.sandipuniversity.edu.in>).

3. **If students providing improper ABC ID, their Academic data will not be uploaded to the NAD Portal. In future, University will not be responsible for the same.**
4. The detailed schedule of the examination (ESE Time Table) will be available on the website soon.
5. After remittance of exam fees through online, the students should submit the examination forms to **School/Department CoE coordinator** on or before the last date to release the Hall Ticket. Otherwise Hall Ticket will not be issued.
(Note: During the online payment transaction, wait 24 hours after the amount has been deducted before filling out the exam form again or making a second transaction.)
6. Any ERP login issue such as:
 - i. Personal details issue: **Contact the Students' Section**
 - ii. Course/Subject issue: **School/Department CoE coordinator**
7. **Helpline Number** : 96079 78068
Email ID : suncoexam@sandipuniversity.edu.in

Controller of Examinations

CC:

1. PA to Vice-Chancellor
2. The Registrar
3. The Finance Officer
4. All Deans/HoDs & SUN Groups
5. All students through concerned Schools/Department
6. ERP team (Student ERP and Website)



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