

Ref. no. SUM-R&D/15/FEB -2024

Date: 07.02.2024

**EXTENSION OF DATE OF ADMISSION TO THE PH.D. PROGRAMME FOR
JANUARY-JUNE 2024 SEMESTER**

The University had released a list of provisionally selected candidates eligible for admission to the Ph.D. programme in the notification **Ref. no. SUM-R&D/09/NOV-2023, dated 29.11.2023, in which 07.02.2024 is the last date of admission.**

Based on the request received from candidates and with the approval of the Chairman URC, **the last date of admission to the Ph.D. programme (Jan-June 2024 semester) has now been extended to 14.02.2024** (Note: If required the date of admission shall be re-extended).

The candidates are advised to follow the admission information and deadline strictly.

By the order of Hon'ble Vice-Chancellor



Research & Development Cell (RDC)



Copy to:

1. OA to Hon'ble Vice-chancellor
2. Registrar
3. All Deans/HODs
4. OSD-Sandip Foundation
5. Admission section

Admission Information

Steps	Activities to be followed for admission	Details	Date / time
1.	Physical reporting and document verification	(a) Report to the university admission section with the list of documents mentioned in this notice. (b) Submit one set of self-attested photocopies of all documents to the admission section	Revised Last date of admission is 14.02.2024 Time: 10:00 AM to 2:00 PM
2.	Fee payment	To be paid in the account section as per the fee structure mentioned here.	
3.	Reporting to the respective department to complete the admission process	(a) Collect the semester registration form (triplicate) from HOD office. (b) Submit the duly filled semester registration form (all three copies) to the office of HOD. (c) Submit one set of self-attested photocopies of all documents to HOD office.	

List of documents required during physical reporting for admission:

Original and **TWO** sets of photocopies of the following documents:

1. Class 10th certificate
2. Class 10th marksheet
3. Class 12th /intermediate or equivalent certificate
4. Class 12th /intermediate or equivalent marksheet
5. UG certificate
6. UG marksheet
7. PG certificate
8. PG marksheet
9. PG migration
10. Documents in support of exemption from entrance test (M.Phil./GATE/NET/etc valid score)
11. No objection certificate from the employer (for part-time candidates)
12. Aadhar card / Photo ID card issued by government.
13. **FOUR** passport size photographs

Fee structure:

S. No.	Description	At the time of Admission (1 st semester)	Remaining Semesters
1.	Tuition fee	30,000.00	30,000.00
2.	Examination fee	500.00	500.00
3.	Admission processing fee	500.00	00.00
4.	Caution money (refundable)	5,000.00	00.00
5.	Library fee	500.00	500.00
6.	Identity card fee	100.00	00.00
	TOTAL	36,600.00	31,000.00

Note:

- A. The thesis evaluation fee of Rs. 5,000/- (five thousand only) has to be deposited at the time of submission of thesis after URC approval.
- B. Students admitted to the Ph.D. programme shall continue to deposit the requisite semester fee till the submission of the thesis.

Note:

- (a) **The full-time regular employees of any organization shall be considered for admission in Ph.D. programme in part-time mode only.** Such candidates shall produce a “No Objection Certificate” from the appropriate authority in the organization where the candidate is employed, clearly stating that:
- (i) The candidate is permitted to pursue studies on a part-time basis.
 - (ii) His/her official duties permit him/her to devote sufficient time for research.
 - (iii) If required, he/she will be relieved from the duty to complete the course work.

Candidates may follow the recommended format for “No Objection Certificate” on Page 4.

- (b) Admissions are subject to verification of documents.
- (c) The provisionally selected candidates for admission in the Ph.D. programme in various departments are directed to follow the admission-related information available in the next page.

No-Objection Certificate for Part-Time Students

(This should be typed on the Letter Head of the sponsoring organization)

Ref. no.: _____

Date: _____

To,
The Registrar,
Sandip University
Madhubani- 847235, Bihar

Subject: No-Objection Certificate for pursuing Ph.D. in Part-Time mode at Sandip University, Madhubani.

Dear Sir,

We have no objection if Mr./Ms. _____, a regular employee of our organisation/institute, is admitted to the Ph.D. Programme in the Department of _____ at Sandip University, Madhubani as a part-time student.

In this regard, we declare that,

- (i) The candidate is permitted to pursue studies on a part-time basis.
- (ii) His/her official duties permit him/her to devote sufficient time for research.
- (iii) If required, he/she will be relieved from the duty to complete the course work.

We wish him / her great success in future.

Signature and Seal
of the appropriate Authority