

Ref. no. SUM/RES/PHD/2022/09

Date: 26.04.2022

NOTICE

Information for admission to Ph.D. programme (Jan-June 2022)

Ref: University notice no. SUM/RES/PHD/2022/03 dt: 27.01.2022

Candidates who have got seat for admission to Ph.D. programme of the university in the School of Management Studies for the academic year 2021-22 (Jan-June 2022 Semester) are required to follow the steps as given below:

Steps	Activities to be followed for admission	Details	Date / time
1	Physical reporting and document verification	Report to the university with the list of documents mentioned in this notice along with the admission call letter.	27.04.2022 to 10.05.2022 10:00 AM to 2:00 PM
2	Fee payment	To be paid as per the fee structure mentioned in this notice.	
3	Fill the semester registration form	Fill the semester registration form (triplicate) attached at the end of this notification	
4	Reporting to the department / school to complete the admission process	The candidates have to report to their respective department and submit the duly filled semester registration form (all three copies) to the office of HOD. The candidates must submit the mentioned documents to the office of HOD.	

List of documents required during physical reporting for admission:

Original and two sets of photocopies of the following documents:

1. Class 10th certificate
2. Class 10th mark sheet
3. Class 12th /intermediate or equivalent certificate
4. Class 12th /intermediate or equivalent mark sheet
5. UG certificate
6. UG mark sheet
7. PG certificate
8. PG mark sheet
9. PG migration
10. No objection certificate from employer
11. Aadhar card
12. Documents in support of exemption from entrance test (NET/etc valid score)
13. two passport size photographs
14. Print out of the admission call letter

Sayl
26.04.22
Head R & D Cell
Sandip University, Madhubani
Bihar

Fee structure:

S. No.	Description	At the time of Admission (1 st semester)	Remaining Semesters
1.	Tuition fee	30,000.00	30,000.00
2.	Examination fee	500.00	500.00
3.	Admission processing fee	500.00	00.00
4.	Caution money (refundable)	5,000.00	00.00
5.	Library fee	500.00	500.00
6.	Identity card fee	100.00	00.00
	TOTAL	36,600.00	31,000.00

Note:

- A. The thesis evaluation fee of Rs. 5,000/- (five thousand only) has to be deposited at the time of submission of thesis after URC approval.
- B. Students admitted to the Ph.D. programme shall continue to deposit the requisite semester fee till the submission of the thesis.

By the order of Hon'ble Vice-Chancellor

Sayil 26.04.22
Research & Development Cell (RDC)
Head R & D Cell
Sandip University, Madhubani
Bihar-847235

Copy to:

1. Secretary to Hon'ble Vice-chancellor
2. Shri Vivek Nikam
3. Dean (Academics)
4. Concerned Head of the department
5. Registrar (with a request to upload on university website)
6. Admission section
7. Notice board

Sayil 26.04.22
Research & Development Cell (RDC)
Head R & D Cell
Sandip University, Madhubani
Bihar-847235